



JUNIOR LEAGUE OF  
SHREVEPORT-BOSSIER  
*Women building better communities*

# JUNIOR LEAGUE OF SHREVEPORT-BOSSIER, INC.

2601 LINE AVENUE • SHREVEPORT, LA 71104 • P 318-221-6144 • F 318-221-4601 • [www.jlsb.org](http://www.jlsb.org)

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## **And Guidelines for Done-in-a-Day Applications**

**Type of Activities:** Done-in-a-Day (DIAD) activities should consist of activities that support non-profit organizations whose missions are consistent with the JLSB mission and the current community programs focus area, ***Families at Risk***. DIAD activities should leverage JLSB members in a volunteer capacity where they have direct contact with the non-profit organization's members and staff, clients, or direct beneficiaries of the non-profit organization's goods and services. The Junior League of Shreveport-Bossier will not provide volunteers for DIAD activities that explicitly require Junior League volunteers to serve alcohol or drive moving vehicles.

**Geography:** DIAD activities should be located in the Shreveport-Bossier City area.

**Time Commitment:** DIAD activities should be short-term volunteer activities that can be accomplished in one or two 2-4 hour shifts. DIAD activities cannot include recurring activities such as planning committees that meet on an on-going basis. Additionally, the Junior League will not commit to more than 2 DIAD events on any given weekend and none on days of major League fundraisers (i.e., Red Rivel Revel Arts Festival, Super Safety Saturday, and Spring Market).

**Please fax or email your completed application to:**  
Done-In-A-Day – Project, Research and Development Chairman  
The Junior League of Shreveport-Bossier, Inc.  
Fax: 318-221-4601  
Email: jrleaguesb@bellsouth.net



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## Done-In-A-Day Application for Volunteers

***Please submit your request at least eight weeks prior to an event.***

Event/Project: Day & Date:

Purpose of event:

Location of event/project:

Agency name:

Mailing address:

Phone number:

Contact person at agency: Email:

Purpose of agency:

Primary focus area of agency (i.e. child abuse):

Web site of agency:

### Resources:

Time of volunteer shift(s): (two to four hour shifts required)

Number of volunteers you are requesting per shift:

Number of total volunteers you are requesting for the event:

Describe in detail what tasks the JLSB volunteers will be assisting with during your requested shift time(s). Please include whether activities are appropriate for women who are pregnant:

Please include whether activities can accommodate volunteers with physical disabilities/limitations:

What, if any, training is required?

Who will be on-site to coordinate the volunteers? Cell phone number:

Any other resources besides volunteers requested from the JLSB?

Please explain how your organization/event supports the JLSB focus area of *Support and Strengthen Families at Risk*:

How will the JLSB's support of your event and contribution of volunteers be recognized and/or publicized at the event?



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Is there anything else you think we should know about your organization and/or this specific event?

**Please fax or email your completed application to:**

Done-In-A-Day Committee

The Junior League of Shreveport-Bossier, Inc.

Fax: 318-221-4601

Email: [jrleaguesb@bellsouth.net](mailto:jrleaguesb@bellsouth.net)

**\*\*\*Please visit our website for information on Community Assistance Grants\*\*\*  
[www.jlsb.org](http://www.jlsb.org)**



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